

## JANUARY PTO MEETING MINUTES

January 13, 2015- 7 p.m.

### I. Call to Order

Jenni Stecher introduced the executive board meeting members and called the meeting to order.

The expectation of all PTO meetings is for them to last for approximately one hour. According to the published by-laws, one purpose of our meetings is to “receive brief summary reports from all active committees.” Only PTO business will be discussed at our meetings. Any personal or school district related issues should be discussed outside of the meeting with the appropriate “school administration” at another time. One person at a time should speak so we may all hear each other and the recording secretary is able to provide us with clear and concise minutes of each meeting. The appointed meeting facilitator reserves the right to move the meeting forward, which means possibly limiting the time someone has to present their information.

### II. Welcome

Jenni Stecher welcomed everyone to the meeting.

### III. September meeting minutes approval

Minutes were approved by Beth Chausow and Sonya Land

### IV. Reports of Standing Committees

- a. **Bingo Night**-flyers went out and it is on schedule to be Jan 23 at 7 p.m. They are going to have other games along with bingo. 5<sup>th</sup> grade will be selling concessions to raise money for 5<sup>th</sup> grade celebration.
- b. **Trivia Night**- Steve discussed that information went out with the students and explained the cost, location, and details of the event. The goal is 120 people to attend and will have a pizza party for the grade who has the most attendees. Items donated can be given to Robyn D. and contact Steve with any questions about the event. Head room parents are sending out information about the grade level auction baskets that will be available to bid on at the silent auction. Contact head room parents with questions about that.
- c. **Movie Night**- Jenni discussed that the next movie night is coming up, February 29<sup>th</sup> and it will be Bed knobs and Broomsticks. Concessions open at 6:30 and the movie will start at 7 p.m.
- d. **Welcome Committee**-Beth discussed that Jen Best has been sending out information to new Shenandoah families and reaching out to welcome them to our school. This is a new committee. Julie in the office has also been great at contacting the committee to let them know when there is a new student so the family can be contacted.
- e. **Book Fair**-The school made over \$1000 on the fall book fair and the spring book fair is scheduled for February. There will also be a new and used book drive to donate to a charity called Little Bit that donates books to schools in need. Megan Morford also organized an event at Barnes and Noble and we made over \$100 in one day.

## **V. Officer Reports**

### **A. Treasurer Report**

**1. Actual budget-** Jenni discussed the actual budget. Our income is on track and some of the expenses are still waiting to come in. There may still be some abilities awareness week expenses coming in. The budget is available online to view at any time on the PTO website or email Jenni with questions.

### **B. VP Report**

**1. Yearbook-** Beth discussed that the yearbook is underway and group pictures are scheduled for tomorrow. There is still a need for 5<sup>th</sup> grade baby pictures and quotes for the classes from the teachers. We will make a list of what we still need.

**2. Spirit Day 2015-** Beth discussed that the three vendors are scheduled. There is a change with the magician. The abra cadabra group will still be here, but they are going to animated book readings with Dr. Seuss books. Kona Ice and Reggie the DJ will also be here. The schedule for the day will look very much the same as it has the past two years.

### **C. President's Report**

**1. 2015-2016 Executive Board Openings-** Corresponding Secretary, Recording Secretary, Asst. Treasurer

Jenni discussed that there are openings for the executive board and the elections will be held in April. The job descriptions for each position were discussed and Jenni mentioned that an email would go out with the nominees to be voted on at the April meeting.

## **VII. New Business**

- a. **Track resurfacing-** Jenni discussed that because we made our panther pledge goal, we will be able to go forward with this project. Nell Colozza will spearhead the project

**VIII. Wellness-** Dr. Luttrell discussed the parent volunteer that will help Lori the chairperson with the committee. Parkway and several businesses in the community are working to create a co-op to order fresh, local produce from a produce box. It is affordable and promotes fresh, clean eating. If we have 18 orders from our school they will deliver it to our school and take it home. You can share a box with another person. You can order the produce box online and it will come to the school.

**IX. Teacher Report-** Carol discussed that the staff was very thankful for the appetizer and dessert lunch put on by the PTO. The staff appreciated it very much. There will be a Dr. Seuss family night, Tuesday, March 3<sup>rd</sup>. There will be stations set up with books to read, hear, and crafts to participate in.

## **X. Principal's Report-**

Dr. Luttrell introduced staff and asked them to stand up and be recognized.

Dr. Luttrell discussed the field tests for the new elementary progress reports that are rolling out at Shenandoah along with McKelvey Elementary. Dr. Luttrell introduced Mr. Beckner who will discuss the elementary progress report that will begin in 2<sup>nd</sup> trimester. The old report cards will no longer be used. Feedback from parents will be greatly appreciated so we can partner well with families. The new report will focus on whether or not your student is on track to meet the goals by the end of the year or if they are not on track. If the student is not on track, we will discuss with the family how we are going to get the student on track by the end of the year.

- a. **Guest Speaker Kevin Beckner**- discussed the new elementary progress report. Mr. Beckner welcomed all the family and staff that came to hear about the new progress report. Parkway has been developing a new reporting system for about three years and it will roll out for all elementary schools next year. He discussed the new program, the technology that goes along with it, and allowed the opportunity for questions and answers.

**XI. Adjournment**-Jenni adjourned the meeting and stated that the next meeting would be April 21, 2015 at 9:15 a.m.